

PATTISHALL PARISH COUNCIL

MINUTES of the **Annual Meeting** of the Parish Council held on
Thursday, 9th May 2024 in Pattishall Parish Hall.

PRESENT: Cllr B. Evans Cllr D. Hodges Cllr J. Russell
 Cllr M. Mitton Cllr F. Mytton Cllr I. Illingworth
 Cllr S. Raper

ELECTION OF OFFICERS: **Chairman: Barry Evans**

Proposed by: Iris Illingworth

Seconded by: Fiona Mytton

Vice-Chairman: David Hodges

Proposed by: B. Evans

Seconded by: John Russell

The Chairman & Vice Chairman signed their acceptance of office paperwork.

ATTENDING: 3 parishioners

APOLOGIES: N. Banister (Personal), D. Keeble (Personal)

DECLARATION OF INTERESTS – Interest & nature of interest to be declared.

- Iris Illingworth – Planning application 2024/1869/FUL, friend of applicant.
- David Hodges – Planning application 2024/2095/FUL landowner.

MINUTES of previous meetings to be agreed & signed as a correct record.

REPOSTS FROM WEST NORTHANTS COUNCIL:

- Annual Meeting of the Council on 16th May 2024 where Cllr Jo Gilford, the new Chairman will take over the reigns as the public face of WNC for the year.
- Cllr Alison Eastwood becomes the Deputy Chairman of the Council.
- There will be an investiture of Council Aldermen prior to the start of the meeting.
- The Leader of the Council stood down and Cllr Adam Brown has stepped up from Deputy Leader to become the new Leader of WNC.
- The new Police, Crime & Fire Commissioner has been voted in. Cllr Danielle Stone is a West Northants Councillor.

MATTERS FOR REPORT by Portfolio Holders, new & rising from the previous minutes.

Allotment Liaison

B. Evans

- Plots are being tendered.

Street Lighting

F. Mytton

- Request for quote made to E. ON for installation of part night cells on 10 lanterns cost @ £35.00 each. Funding is in the budget – all agreed for work to be undertaken.
- Work on PL8 & PL81 @ £648.73 + VAT agreed.
- Further lighting upgrading quote requested.
- The unmetered supply certificate has been updated.
- To note that the lights are now consuming less energy.

Highways safety, improvements & maintenance N. Banister

- Issues still outstanding with Kier:
 - a) Festival Rd. & Leys Rd resurface.
 - b) Top 3 footpath repairs.
 - c) Astcote village road surface condition.
- Problems since patching has been undertaken:
 - a) Large puddle now forms between patching on School Road.
 - b) Sunken Anglian Water drain.
 - c) Section of church street outside Festal Grange that has not been patched.
- Surface on Dascote Rd. needs further inspection
- Condition of road from A5 through Cornhill needs attention.
- Advice needed on clearing 2 ditches on Banbury Lane by Zebra crossing.
- Concern regarding lack of support from Fix My Street.
- Waiting for confirmation from National Highways ref: presentation to the June PC meeting.
- Fosters Booth Rd. yellow lines & 40 mph limit – not installed yet.
- Highways painting undertaken.
- It is hoped that National Highways will be able to attend the June PC meeting to discuss safety issues on the A5 including lowering the speed limits.
- Deep concern regarding yet another accident at the Banbury Lane /A5 crossroads.

Village Maintenance

J. Russell

- Quotes from N. Blackwell for the following work, quotes agreed.
 - a) Bench @ £254.00 + VAT. - - bench moved to a flatter area of Church Street.
 - b) Steps @ £92.00 + VAT.
 - c) DragonTeeth x 22 @ £672.00 + VAT.
 - d) G.O.R. path @ £235.00 + VAT.
 - e) Total cost for above works @ £1253.00 + VAT.
- Litter bin at Eastcote crossroads – WNC will be monitoring the situation to ascertain there is a need for a new bin. Clerk to follow this matter up with WNC.
- WNC Litter bin in Church Street opposite The Beeches has been removed – Clerk to make enquiries.

Grass cutting, Trees & Churchyard

D. Hodges

- Clerk has spoken to a G. Mooney who may be able to undertake work in the Garden of Remembrance. Clerk & D. Hodges to meet with G. Mooney at the G of R.
- Concern re shrubs being planted in the G of R. Burial Ground information sheet to be updated.
- Query if a notice board should be erected on the memorial shelter wall to include burial ground information and a plan of both the NBG & G of R.

School Liaison

I. Illingworth

- Just back from the Easter holidays.
- Pleased to note that the new/refreshed road lining has been done.
- 18 new pupils in reception class.

Playgrounds equipment & sites

J. Russell & I. Illingworth

- Roundabout is now off its supports ready for repair work to be undertaken. All the plywood has been stripped off and may be replaced with 'Buffalow Board'.
- Thanks go to Robert & James Hawtin for their help.
- Refurbishment work is ongoing – paint needed.
- Bird spikes – Someone has been damaging them in both the School Road & Booth Close playgrounds.
- Monthly play equipment check has been done.
- Quotes for play area maintenance agreed.

Playing Field Inspection

All – Rota, Annual inspection RoSPA

- RoSPA will be inspecting the 3 sites in June/July 2024

Defibrillator

I. Illingworth

- Clerk has ordered new pads for the school defibrillator to be delivered to I. Illingworth.
 - a) Adult pads @ £120.00 – agreed.
 - b) Children's pads @ £110.00- agreed.

Grants, Notice Boards

I Illingworth

- £500 grant from WNC received towards the Community Café.

Face Book

N. Banister, S. Raper

- Updated regularly.

Community Engagement

S. Raper

- No news this month.

Footpath Warden

J. Russell (with team)

- J. Hawtin will replace stiles.
- Kissing gate suggested & J. Russell will obtain quotes.

Around Pattishall

B. Evans

- No news.

PARISH FIVE YEAR PLAN

- Play equipment – new equipment & refurbishment underway.
- Kissing gates – J. Russel to obtain quotes.

D DAY COMMEMORATIONS

- Poppies to be put around the Parish & hall.
- Clerk to make enquiries regarding a soldier silhouette.

PARISHIONERS POINTS:

- Would like to see new village sign with the WNC crest on. Clerk to make enquiries.

VILLAGE HALL & PLAYING FIELDS

- AGM has been held.
- Motorhomes weekend in the Parish Hall car park will be going ahead.

CORRESPONDENCE:**Received:**

- 1, Neighbourhood Beat Bus will be in Pattishall Parish Hall car park from 11.30 am to 2.30 pm on Wednesday 22nd May 2024.
2. WNC – Have Your Say on Towcester Town revitalising. Copy sent to all members.
3. Jeff Hewitt – WW2 historian looking for information regarding Rifleman Henry Charles Collier.
4. National Highways – copy of a letter sent to Andrea Leadsom MP regarding speeding on the A5.

Sent

1. WNC Street cleansing ref a new litterbin at the Eastcote crossroads. Reply received: site will be monitored before a new bin will be installed.
2. Community Pay Back – work in the Parish.
3. Information sent to John White Funeral Directors regarding a burial plot.

PLANNING – D. Keeble - Plans received & determined.

Application	Location	Proposal	Comments
2024/1869/FUL	Festal Grange, 20 Church Street	New rear access driveway & cross over, new external swimming pool, new 2 storey with basement side & rear extensions & replacement of collapsed gable end.	PC concerns: <ul style="list-style-type: none"> • Request for inaccuracies on paperwork to be addressed. • Concern re. access from Butchers Lane.
2024/1907/FUL	Manor Farm House, 2 High St. Ascote	3 detached dwellings with car ports, associated external works & new private access road	No objections
2024/2085/FUL	Old Farm House, Cornhill	New stable block	No objections
2024/2174/FUL	Cortona House, Mews Court	Large detached rear garden room	No objections
2024/2113/UL	Land West of Ascote High Street	Detached garage with hobby room over	No objections
2024/1975/FUL	Cromwell House, High St. Ascote	Detached double garage	No objections
2024/2112/FUL	Meadowcroft, Anna's Lane, Dalscote	Demolish existing conservatory, proposed orangery	PC has no objections
2024/2095/FUL	Manor Farm House, 2 High Street, Ascote	Demolition of existing house & outbuildings, construct new swelling & detached carport.	PC note applicant is using driveway from adjoining site

To Note:

- Application for 10 Leys Road has been approved by WNC.
- Illuminations of signs at Millfield Business Park. Applicants wish to internally illuminate the Sharman's of Towcester sign on the Eastern elevation. No other illumination is proposed.
- Enquiries to be made again regarding the following applications:
 - a) Previous application for the 3 houses on land West of Astcote High Street.
 - b) The application for Glamping at Cornhill.
- WNC Local Plan Consultation sent to all members for comments to WNC no later than 8th June 2024.

FINANCE – The Clerk/RFO, B. Evans

Bank Balances:	a) Community a/c	£83,735.19 (17/4/24)
	b) Business Premium a/c	£16,454.36
	c) CIL fund	£50,962.49

Monies Received:	1 st half of the precept	£31750.00 due end April.
	Community café grant	£500.00
	A.P. advertising fees	£417.00

It was proposed seconded & resolved to pay the following invoices:

Chq. No.	Payee	Information	Amount	VAT	Total
2304	HMRC	Clerk's PAYE	96.67		96.67
2305	A. Addison (Clerk)	Salary & Expenses	386.66	94.68	481.34
2306	Pattishall Parish Hall	Hire of small hall x 5	100.00		100.00
2307	SGL Print & Design	Printing Around Pattishall	542.00		542.00
2308	NCALC	Share of training costs	21.00	4.20	25.20
2309	Cornhill Squash Club	Defibrillator donation	200.00		200.00
2310	Iris Illingworth	Church green bin sticker	58.00		58.00
2311	E. ON x 4 invoices	Updating lighting supplies	1309.00	345.40	2072.40
2312	Npower Oct/Dec 23	Lighting supply	816.91	40.85	857.76
2313	Npower Jan/Mar 24	Lighting supply	783.44	39.17	822.61
2314	Complete GM	Mowing & spraying	993.75	198.75	1192.50
2315	Npower	Lighting supply	32.67	1.63	34.30

Audit information & matters to note:

- Internal audit date – to be agreed.
- External audit date – accounts to PKF Littlejohn no later than the 30th June 2024
- Draft 2023/2024 accounts
- Accounts to be signed off at the June PC meeting.
- PC policies under review by I. Illingworth, Fiona Mytton & the Clerk. Report at June meeting.
- New financial regulation to be looked at (copy sent to all members) & decisions / alterations to be made & agreed at the June PC meeting.
- Credit notes x 2 received from Npower:
 - a) October 2023 to December 2023 @ £891.54.
 - b) January 2024 to March 2024 @ £933.22

COUNCILLORS REPORTS:

- Playing field representatives met to discuss the state of the tennis courts.
- Scouts are looking for a community project.
- Oak tree by the swings is dead & needs removing.
- Query who is responsible for the trees in the playing field – the PC.
- To note, some overhanging trees & bushes have been cut back.

There being no further business, the Chairman closed the meeting at 9.27 pm.

DATE OF NEXT MEETING: THURSDAY 13th JUNE 2024
7.00 pm, Pattishall Parish Hall

Signed: **Dated:**